Delhi Vidyut Board Employees Terminal Benefit Fund-2002
Pre-Fabricated Building, Rajghat Power House, New Delhi-110002.

No. F.PT/Sr.Mgr(PD)/Life Cert./2026-27/129 Dated: 27.10.2026

OFFICE MEMORANDUM

Sub.: Submission of "Annual Life Certificate" of pensioners/ family pensioners drawing pension from DVB ETBF – 2002 (Pension Trust).

As per pension rules, it is mandatory for pensioners/ family pensioners to submit an "Annual Life Certificate" for drawing pension. The exercise of physical submission of "Annual Life Certificate" will be organized at Room No.6, Pension Trust Office, Rajghat Power House w.e.f. 02.11.2026 to 15.12.2026, Monday to Friday (10.00 AM to 04.30 PM) in respect of those pensioners / family pensioners whose PPO Number appeared in the attached list. The beneficiary is required to attend this exercise in person and submit duly filled in "Annual Life Certificate" Form as per the format annexed as Annexure-I along with self attested copy of PPO, Aadhar Card and PAN Card. Recent passport size photographs should be affixed on the Form. The Beneficiary should also carry the original documents for verification by the officials. The beneficiary is requested to clearly mention the mobile number and email ID on the Form for receiving communications. In order to avoid rush and to reduce waiting time, the beneficiary is requested to download the Form from the website of Pension Trust and bring the filled in form without signature / thumb impression for verification and affixing of signature / thumb impression in presence of Authorized Official of the Trust.

Those pensioners / family pensioners who are not able to attend this exercise in person may submit original copy of their "Annual Life Certificate" either by registered / speed post or through messenger at the office of Dy. Manager (Finance)PT, Room No.6, Pension Trust Office, Pre-Fabricated Building, Rajghat Power House, New Delhi – 110002. In such cases the "Annual Life Certificate" should be duly verified / certified by the Branch Manager of the Pension drawing Bank along with attestation of latest photograph of the beneficiary by the certifying authority.

In case of pensioners/ family pensioner residing abroad, he /she is required to submit "Annual Life Certificate", either by registered / speed post or through messenger at the above mentioned address, duly verified / certified by the authorized officer of Indian Embassy along with self attested copies of PPO, Aadhar Card / Passport and attestation of the latest photograph of the beneficiary by the certifying authority. The beneficiary who has taken the citizenship of any foreign country is requested to mention only the NRO Account held in either SBI or PNB for the purpose of disbursement of Pension.

Submission of photocopy of "Annual Life Certificate" or submission of same in any electronic form, is not acceptable for continuation of Pension.

A list of such beneficiaries who are getting pension / family pension from Pension Trust as on date annexed for ready reference. Only these pensioners/ family pensioners will submit their life certificate in Pension Trust Office.

Such beneficiaries whose pension is being disbursed directly by CPPC SBI (either holding SBI A/C or PNB A/C), are requested to submit "Annual Life Certificate" **in any Branch of State Bank of India** during working hours on working day or to visit the Nodal SBI, RPH Branch for physical submission of Annual Life Certificate or through Jeewan Praman + Aadhar Face RD App.

The Annual Life Certificate of such beneficiaries shall not be received / entertained in the Pension Trust office and if the same is submitted at Pension Trust Office, the Trust shall not be liable for non-release of pension by CPPC, SBI.

This issues with the approval of competent Authority.

(Satendra Kashyap)
Dy. Manager (Finance)PT
Pension Trust

Copy to:

- OSD to Chairman (Pension Trust)
- Secretary, DERC
- Secretary, Pension Trust
- Manager (HR) PP
- AM(Finance)PD/PP
- AM (IT) Pension Trust : To upload on Pension Trust website for circulation.
- Notice Board

Delhi Vidyut Board Employees Terminal Benefit Fund-2002
Pre-Fabricated Building, Rajghat Power House, New Delhi-110002.

No. F.PT/Sr.Mgr(PD)/Life Cert./2026-27/130 Dated: 27.10.2026

OFFICE MEMORANDUM

Sub.: Submission of "Annual Life Certificate" by the DVB Pensioners/ family pensioners (SBI and PNB account holders) whose pension is being disbursed directly by CPPC, SBI.

This is in continuation to this office memorandum No. F.PT/DGM(F)PT/Life Cert./2026-27/129 dated 27.10.2026 on the subject. Such beneficiaries of DVB ETBF-2002, Pension Trust (SBI and PNB account holders) whose pension / family pension is being disbursed directly by CPPC, SBI, are requested to submit **"Annual Life Certificate" in any Branch of State Bank of India** during working hours on working day or to visit the Nodal Branch SBI, RPH for physical submission of Annual Life Certificate for continuation of their Pension / Family Pension.

Pensioners / Family Pensioners (SBI and PNB account holders), if facing any difficulties in submitting annual life certificate in any SBI branch, please contact to the following SBI officers on their mobile no. as below:-

S.No.	Name	Designation	Mobile No.
1.	Smt. Sudha Tikku	Chief Manager, CPPC SBI, Chandni Chowk	9873553519
2.	Smt. Farkhunda Zeenat Sumbul	Nodal Branch Manager, SBI, Rajghat Power House	8820799092
3.	Ms. Sandhya Lakra	Asstt. Manager, SBI, Rajghat Power House	8961695053

This issue with the approval of competent authority.

(Satendra Kashyap)
Dy. Manager (Finance)PT
Pension Trust

Annexure-I

DELHI VIDYUT BOARD EMPLOYEES TERMINAL BENEFIT FUND-2002

Pre-fabricated Bldg, Raighat Power House Office complex
New Delhi-110002

AFFIX LATEST PASSPORT SIZE PHOTOGRAPH

TO BE ATTESTED BY CERTIFYING AUTHORITY

ANNUAL LIFE CERTIFICATE

Certified that I have seen the pensioner/family pensioner Name_____ W/O, S/O _____ holder of Pension Payment Order no._____ and A/C no._____of State Bank of India / Punjab National Bank and that he/she is alive on this date _____ .

SIGNATURE OF PENSIONER/
FAMILY PENSIONER

SIGNATURE OF CERTIFYING AUTHORITY/
PENSION TRUST OFFICIAL

DATE _____
NAME _____
DESIGNATION _____
SEAL _____

PAN No. _____
Aadhaar Card No. _____
Mobile No. _____
E-mail address _____

NON EMPLOYEMENT CERTIFICATE

I declare that I have not received any remuneration for serving in any capacity in the establishment of the central Government or a State Government or a Government undertaking or from a Local Fund during the period November 2021 to October 2022.

I declare that I have been employed / re-employed in the office _____ of and was in receipt of the following emoluments during the period (to be specified).

I declare that I have not accepted any employment under any government outside India or Commercial Employment after obtaining / without obtaining sanctioning of the competent authority.

Place _____
Date _____

Signature of pensioner / family Pensioner
Name: _____

CERTIFICATE OF RE-MARRIAGE [NON-MARRIAGE

I hereby declare that I have not done marriage/re-marriage and I am not doing any service. I further undertake that if I married Ire-married or got service, I will inform to Pension Trust accordingly.

Place_____
Date_____

Signature of Family Pensioner Name:

CERTIFICATES TO BE SUBMITTED BY PENSIONER

STATE BANK OF INDIA **Annexure – A**

Branch Name: ..... **Branch Code:** .....
SB A/C No : ..... **Category:** Def/Central/Rail/Telecom/State

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I. Life Certificate

Certified that I have seen the Pensioner Shri / Smt. / Kumari ..... holder of Pension Payment Order No. ..... and A/c No. ..... and that he/she is alive on this date.

ADDITIONAL INFORMATION:
I submit herewith additional details as under:

1. **Income Tax Permanent Account Number (PAN):** .....
2. **Mobile No. :**.....
3. **Date of birth of the Pensioner/Spouse:** ..... **(Proof of Date of Birth attached)**
   (If not available in PPO)
4. **Aadhar No**: .....
5. **e-Mail Address:** .....

Signature with SS No: .....

Place :

Name: .....
Date : Designation: .....
Seal: .....

II. Non Employment Certificate

*I declare that I have not received any remuneration for serving in any capacity in the establishment of the Central Government or a State Government or a Government undertaking or from a Local Fund during the period November to April 20....., May to October 20.....

*I declare that I have been employed/re-employed in the office of ..and was in receipt of the following emoluments during the period (to be specified).

*I declare that I have not accepted any employment under any Government outside India or Commercial Employment after obtaining/without obtaining sanctioning of the Director/CSIR (to be furnished by Class I Officer only).

* Strike out whichever is not applicable

Place: .....
Date: .....

Signature of Pensioner
Name of Pensioner:

III. Certificate of Re-marriage/Non-marriage

I hereby declare that I am not married/I have not been re-married during the past six months and shall inform the Bank as soon as I marry/re-marry.

I certify to the best of my knowledge and belief that the above declaration is correct.

Place: .....
Date: .....

Signature of Pensioner:.....
Name of Pensioner :.....

Queue ID No. : .....

Signature/Initials of Maker : ..... **Signature/Initials of the Checker** : .....

Received a copy of the Acknowledgement

Signature of Pensioner

Annexure - B

Acknowledgement of Life Certificate

We acknowledge receipt of Life Certificate of Shri / Smt / Kumari.....(Pensioner) Account No.....
PPO No..... submitted by him/her/his/ her representative on..... (Date)

Signature:
Name:
Date:
For State Bank of India

----------Branch

Note:

- You will receive SMS Confirmation, once your L.C. is updated in the system. Please ensure to get system generated acknowledgement from the branch on submission of life certificate.
- Facility to submit the life certificate through video mode is also available on pension seva portal. (https://www.pensionseva.sbi)
- To view status of Life Certificate, please register yourself at Pension Seva Website.
- Use Jeevan Pramaan facility for submitting Digital Life Certificate